

**Argyle School District**  
**College Visit**  
**PRE-EXCUSED FORM**

Process:

1. Student makes appointment for college visit with the particular school.
2. Student makes appointment with school counselor to discuss visit.
3. School counselor will give the student this form to finish completion.
4. Completed form should go to the high school secretary for attendance to be excused. This form is required for excused college visit absence.

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Date(s) Absent: \_\_\_\_\_

Time Leaving/Returning: \_\_\_\_\_

College Visit to: \_\_\_\_\_

Who is attending with you: \_\_\_\_\_

School Counselor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Approval: \_\_\_\_\_ Date: \_\_\_\_\_

(Must have Parent Signature before absence. Parents do not have to call in when signing a pre-excused form)

Date form was returned to the main office: \_\_\_\_\_(office use only)